



SPECIALIZED DESIGNATION CIVIL PROCEDURE

APPLICATION FORM

Name: _____ **Pronouns:** _____

Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Telephone: _____ **Cell Phone:** _____

Email: _____

1. ROSTER MEMBERSHIP:

- I am a Registered Roster Mediator in good standing with Mediate BC.

2. KNOWLEDGE:

Knowledge of the litigation process and court procedures that relate to mediation of litigated disputes. This knowledge may be demonstrated by:

- Call to the bar of a Canadian province or territory

OR

- Completion of a course in civil procedure that covers the following:
 - Procedural steps in lawsuits in both BC Provincial and BC Supreme Court, including interplay with mediation
 - Court Rules related to mediation
 - Settlement conferences and other judicial settlement processes
 - Notice to Mediate legislation, court-ordered mediation, and contractual dispute resolution clauses requiring mediation
 - Role of lawyers in mediation

- Working with self-represented litigants in court-related mediations
- Formal Offers to Settle and other rules and procedures promoting settlement
- Mediated agreements, court processes, and unauthorized practice of law
- Potential interaction of rights-based framework with interest-based mediation

| Civil Procedure Course | Institution & Primary Trainer | Date | Hours |
|------------------------|-------------------------------|------|-------|
| | | | |
| | | | |
| | | | |
| | | | |
| Total Hours | | | |

2. EXPERIENCE:

A minimum of five court-related (non-family) mediations. (Can include 5 of the 10 mediations for RRM).

| Date | Setting and Issues Addressed During Mediation |
|------|---|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |

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| 8. | |
| 9. | |
| 10. | |

3. APPLICATION FEE:

- I have made a payment in the amount of \$100 as a non-refundable designation fee by:
 PayPal OR Interact E-transfer

4. CONSENT:

I, _____, give my consent for Mediate BC's Admission Panel and Roster Manager to enquire into any representation made in connection with this application for the purpose of clarifying whether I have met the requirements for Civil Procedure designation.

Date

Signature